



**Omnibus Industrial Development Corporation of
Daman & Diu and Dadra & Nagar Haveli Ltd.**
(A Govt. Undertaking)
Corporate Office : Plot No.35, Somnath, Nani Daman - 396 210.
Tel: (0260) 2241120, 2241112, Fax : (0260) 2241108.
Website: www.oidc.nic.in
CIN : U65923DD1992SGC001221



No.:OIDC/07/DMN/IMFL/COMPUTER/2011-12/809

Dt. 02.09.2016

LIMITED TENDER NOTICE

The General Manager, OIDC, Corporate Office, Plot No. 35, Somnath, Nani Daman, invites Limited Tender Notice from the reputed Manufactures/Authorized Distributors/Dealers of OEM for Supply of Computer System with Printer, UPS and Antivirus for OIDC (as per **Annexure I**) attached so as to reach this office on or before **14/09/2016 upto 15.00 hours** by Post/Courier or deposit into the tender box kept in the office of the undersigned.

Sr. No.	Particular	Qty. in nos.	Earnest Money Deposit (EMD) Rs.	Tender fees.
01	Supply of Computer System with Printer, UPS and Antivirus for OIDC (as per Annexure I)	03	6,500/-	Rs. 500/- (Non-refundable)

The eligible tenderer should submit the offer to the General Manager, OIDC Daman by superscribed "Supply of Computer System with Printer, UPS and Antivirus for OIDC (as per **Annexure I**)" envelope enclosing necessary documents and also enclosing EMD of Rs. 6,500 /-.

The tender document & other details will be available on www.daman.nic.in & www.oidc.nic.in.

The documents to be submitted to the tender inviting authority by RPAD/Speed post/Courier/by hand however, tender inviting authority shall not be responsible for any postal delay. Incomplete & conditional tenders are liable to be rejected. The tender inviting authority reserves the right to accept/reject any or all tenders without assigning any reasons thereof.

Bidder shall have to post their queries on e-mail address: dsj_oidc1992@yahoo.com on or before **09/09/2016 upto 15.00 hrs.**

1. CHECK LIST FOR BIDDERS:

1. The bidder should ensure that all documents and papers submitted in this Bid are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.
2. All the bidders are kindly requested to go through the tender document very carefully and understand all the clauses before submission of the tender.
3. **Following is the List of mandatory documents, which you are kindly requested to attach in the hard copy envelope.**

Sr. No.	Documents to be submitted	Yes / No
1	Proposal/Bid/Offer shall be numbered, signed & stamped on each page by the duly 'Authorized Signatory' of the Bidder.	
2	Statement indicating experience of supplying such items & working experience with Govt. Departments/PSUs etc.	
3	Copy of VAT/CST/Service Tax registration, if applicable	
4	Copy of PAN No.	
5	Copies of IT return for last two years till March 2016.	
6	Authorization Certificate of OEM	
7	Proof of Office & Service Centre in Daman/Silvassa or nearby area	
8	Provide complete details of the bankers with MICR and IFSC/NEFT/RTGS details	
9	Complete details & contact number for ease of communication.	

1. **Only Manufacturer or their Authorized Distributors/Dealers can participate in the Tender. The Authorized Distributors/Dealers will have to submit letter of authority from the Original Equipment's Manufacturer failing which the tender will be rejected.**
2. Where specifications/make/manufacture is not specified by this office, the rates should be quoted only for the 1st class and standard quality only.
3. The tenderer should specify the name of the manufacturer and complete specification for the items quoted by him along with catalogue of the item to be submitted in the Technical Bid.
4. The decision of the Tender Inviting officer for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
5. **The Tenderer should enclose along with tender an amount of Rs. 500/- as Tender Fees in form of Cash/DD/A/c payee Cheque of any Nationalized or Scheduled Bank of India payable in Daman and Rs. 6,500/- as Earnest Money Deposit in form of Fixed Deposit Receipt/Account Payee Demand Draft or Banker's Cheque from any of the Commercial Banks in an acceptable form payable at Daman in favour of O IDC Ltd., Daman.**
6. Tenders received without Earnest Money Deposit will be summarily rejected.

7. The amount of Earnest Money paid by the successful Tenderer(s) will be adjusted against the amount of Security Deposit to be paid by the successful tenderer(s).
8. The hard copy envelope should contain Technical Bid and superscribing on the envelope as "**Sealed Cover No.1 Technical Bid - Supply of Computer System with Printer, UPS and Antivirus for OI DC(as per Annexure I)**" and "**Sealed Cover No. 2 Financial Bid**" for OI DC, Daman". The **EMD and Tender Fees** should be enclosed with **TECHNICAL BID** only.
9. The format to be filled by the tenderer is as follows,

A	Particular	Qty. in nos.	Unit Rate	Amount.
01	Computer System	03		
02	Printer	04		
03	UPS	08		
04	Antivirus	08		
Grand Total :				

1. Conditions of Contract :

1. Orders once placed should be delivered within 15 days and item should be door delivered including labour.
2. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
3. The rates should be quoted only for the items specified in the list of requirement and should be for the items of given special make/manufacture.
4. Rates quoted for items other than the required specification/make/manufacture will not be considered.
5. The amount of Earnest Money paid by the tenderer(s) whose tenders are not accepted will be refunded to them within 15 days.
6. Only on satisfactory completion of the supply order for and on payment of all bills of the supplier, as to be admitted for payment, the amount of Security Deposit/Earnest Money will be refunded after expiry of guarantee/ warranty period, if any, or any such date/period as may be mutually agreed upon.
7. The tenders/offers received do not confirm with the terms and conditions of this office will be summarily rejected.

8. Supplier may insure the goods at his own cost to safeguard the delivery of such goods dispatched by him to the consignee; the department will not be responsible for the damages or pilferage of goods during transit.
9. Rates quoted are FOR OI DC, Daman.
10. Supply must be in total i.e. not in fraction.
11. The order may be cancelled after expiry of delivery period as mentioned in the supply order and the supplier shall also suffer forfeiture of the Performance Security and shall invite other penal action like blacklisting/ disqualification from participating in present and future tenders.
12. Authority will be at liberty to terminate by assigning justifiable reason thereof the contract either wholly or in part on one month notice. The Supplier will not be entitled for any compensation whatsoever In respect of such termination.
13. If the Supplier, in the judgment of the Authority has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

2. For the purpose of this Clause:

"Corrupt practice" means offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution."Fraudulent practice" means a mis-presentation /hiding of facts inorder to influence a procurement process or the execution of a contract to the detriment of the other bidders, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non competitive levels and to deprive the other bidders of the benefits of free and open competition.

1. For infringement of the stipulations of the contract or for other justifiable reasons, the contract may be terminated by the Authority, and the supplier shall be liable for all losses sustained by the Authority, in consequence of the termination which may be recovered personally from the supplier or from his properties, as per rules.
2. Non performance of any of the contract provisions will disqualify a firm to participate in the tender for the next five years.
3. In all the above conditions, the decision of the Authority shall be final and binding.

3. PAYMENT TERMS:

1. 100% of the invoice amount will be paid only after supply, successful and submission of Security deposit.
2. Price escalation clause will not be entertained under any circumstances.
3. All bills should be in **TRIPLICATE** and should invariably mention the number and date of supply order.
4. All bills for amount above Rs. 5000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs. 5000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
5. Each bill in which Sales Tax is charged must contain the following certificates on the body of the bill: "**CERTIFIED**" that the goods on which Sales Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Sales Tax on these goods is not more than what is payable under the provisions of relevant Act or Rules made there under".
6. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
7. The rates should be quoted only for the items specified in the list of requirement.
8. Rates quoted for items other than the required specification/ make/ manufacture will not be considered.

-Sd/-
General Manager,
OIDC,Daman.

THE ABOVE CONDITIONS ARE ACCEPTED AND ARE BINDING TO ME/US

(Signature of Supplier/Tenderer)
Date & Rubber Stamp.

NOTE:- Please return one copy of these conditions duly signed along with your quotation.

Annexure – I

Sr. No.	Description	Qty.
1.	Brand Name : Dell Vostro 3650 Mini Tower Desktop Processor: Intel® 6th Generation Core™ i5-6400 (6M Cache, up to 3.30 GHz) or higher Memory: 16GB 2 DIMM Slots at 1600MHz, 1 TB HDD Chipset: Intel® H110 or higher Optical Drive: Supports optional optical disc drives and media card reader options, Supports optional optical disc drives by external USB Monitor : 18.5 WHD LED Monitor or higher Key Board & Mouse: Standard Operating System : Windows 10 Pro Single Language (Licensed)	03
2.	HP Printer : Specification as follows, Printing Type: Black and White Printing Technology: Laser Print Resolution: 600x600 DPI Print Speed Black: 18 PPM Paper Size: A4, A5, A6, B5, postcards	04
3.	APC UPS : 500 VA or Higher	08
4.	Antivirus: Total Security 2016 (Licensed: 3 Years)	08

4. COMPLIANCE STATEMENT : Annexure – I

Sr. No.	Description	Technical Compliance (Yes/No)	Deviations, if any	Remarks
1.	<p>Monitor: 18.5 WHD LED Monitor or higher</p> <p>Processor: Intel® 6th Generation Core™ i5-6400 (6M Cache, up to 3.30 GHz) or higher</p> <p>Memory: 16GB 2 DIMM Slots at 1600MHz</p> <p>Chipset: Intel® H110 or higher</p> <p>Optical Drive: Supports optional optical disc drives and media card reader options, Supports optional optical disc drives by external USB</p> <p>Key Board & Mouse: Standard</p> <p>Printer: Specification as follows, Printing Type: Black and White Printing Technology: Laser Print Resolution: 600x600 DPI Print Speed Black: 18 PPM Paper Size: A4, A5, A6, B5, postcards</p> <p>UPS: 500 KVA or Higher</p> <p>Operating System :Windows 10 Home Single Language(Licensed)</p> <p>Antivirus: Total Security 2016(Licensed: 3 Years)</p>			

(Signature of Supplier/Tenderer)
Date & Rubber Stamp.

-Sd/-
General Manager,

OIDC,Daman