



**OMNIBUS INDUSTRIAL DEVELOPMENT CORPORATION OF
DAMAN & DIU AND DADRA & NAGAR HAVELI LIMITED.**

(A Government Undertaking)

Plot no35, Somnath, Nani Daman (0260) 2241112, 2241120,2230739

No OI DC/DMN/CD/2009/750

Date: -08/01/2010.

DESIGN COMPETITION

Omnibus Industrial Development Corporation of Daman & Diu and Dadra Nagar Haveli invites applications from reputed experienced architects, consultants, duly registered with Council of Architect having 5 years experience and executed similar nature of projects/buildings for the Construction of Heliports under the scheme of Product/Infrastructure Development for Destination and Circuit.

Interested firms may apply with detail resume and with related documents to the Executive Engineer, OI DC, Daman along with D.D of Rs 500/- (Non refundable) in favour of OI DC, payable at Daman and EMD of Rs 5000/-. The last date of application is **18/01/2010** up to 3:00 pm. Date of issuing Document from **20/01/2010** to **22/01/2010**. The complete proposal as demanded must reach to this office by **04/02/2010** upto 3:00 pm OI DC reserve the right to accept or reject any or all application/ proposals without assigning any reason and the selection shall be at the absolute discretion of the corporation and corporation's decision in this respect shall be final and binding.

This Notice is also available on OI DC website www.oicd.nic.in

-Sd-
Executive Engineer,
OI DC, Daman.

1.0 INTRODUCTION OF THE PROJECT

- (A) The Omnibus Industrial Corporation of Daman & Diu and Dadra & Nagar Haveli Ltd. Daman has been authorized to proceed with the implementation of **CONSTRUCTION OF HELIPORTS UNDER THE SCHEME OF PRODUCT/ INFRASTRUCTURE DEVELOPMENT FOR DESTINATION AND CIRCUIT.**
- (B) Cost of Document: - Rs. 500=00 (Non Refundable)
- (C) Submission of Design/Planning:- The Tenderer shall be submit their planning/ design on the paper size minimum A-3 size along with power point presentation on CD the detail presentation consist of 3 sets in the form of hard copy and one copy in the form of soft copy.

2.0 Scope of Work:-

The main description of the work to be handled by the Consultancy Firm shall include: -

- 2.1 Visiting the site, discussing details with OI DC's / Tourism Department or representatives and attending meeting etc. as and when required.
- 2.2 Preparation of sketch plans, elevation, section as required adequate to explain general planning and nature of work with basic dimensions. Outlining the detailed specifications.
- 2.3 Out lining the detailed specifications.
- 2.4 Preparing necessary drawings & project report for obtaining approval of plans from the concerned local authorities.
- 2.5 Obtaining approval from competent authorities.
- 2.6 Submit Detail Design Calculation and gating checked by recognized Institute, College.
- 2.7 Preparation of preliminary estimate of cost on cubical contents or area basis etc. supported with details of rates adopted.
- 2.8 Modifying P.E., if necessary and obtaining OI DC's final approval.

- 2.9 Preparation of such detail working Architectural, Structural, Electrical, mechanical, Internal services drawings, site development with landscaping & other engineering services required for floating of tenders.
- 2.10 Preparation of bill of quantities, detailed estimates based on schedule of rates and authorize items available in SOR and for non SOR item, detail R.A with quotations should be prepared.
- 2.11 Preparing Tender documents, N.I.T. special conditions, if any.
- 2.12 Preparation of site plan, detail layout plan with levels and other engineering details showing roads, pathways, sewerage, drainage, main water supply, electrification, street lighting, allied mechanical works & landscaping etc.
- 2.13 Preparation of specifications and schedule of quantities for above work for execution.
- 2.14 Preparation of PERT/CPM charts jointly with contractors for ensuring timely completion of the work and reviewing the progress all through.
- 2.15 Preparation of working drawings and such detailed drawings required for successful execution and completion.
- 2.16 Assisting in arbitration and litigation cases that may arise out of the contracts entered into in respect of any of the related works.
- 2.17 On completion, making available one copy of as-built drawings on tracings to OI DC & one in C.D. with all details of services provided their level etc. for useful maintenance.
- 2.18 Making available prints of working drawings as may be required during the progress of work.
- 2.19 Requiring incorporating all the changes in drawings etc. as may be required during the progress of the work.
- 2.20 Requiring issuing all certificates that may be required during the progress including completion certificate and stability certificate as per the Byelaws and National Building Code or other IS Codes and norms applicable.
- 2.21 Providing site supervision with periodical visits / and / or by employing necessary technical staff as mutually agreed upon and as per site requirements for quality control.

- 2.22 To submit all documents on completion of work for the purpose of occupancy certificate and other local requirements.
- 2.23 Preparing model of the proposal.
- 2.24 Architect should obtain approval of plan from local authority where the work is to be executed.

3.0 Copyright, number of drawings sets etc.

- 3.1 The fee to be paid as provided will be for full discharge of the functions to be performed by the Consultant and no claim whatsoever shall be entertained by O IDC in respect of any proprietary right of the parts of any other party relating to the drawings etc. The consultants indemnify and keep indemnified O IDC against all such claims cost and expenses paid by O IDC in defending themselves against all such claims. The Consultant shall keep O IDC indemnified against any claim concerning any other parties in connection of the discharge of their responsibilities for this work.

- 3.2 All the estimate bill of quantities, detailed designs with calculation, reports and any other details envisaged under this agreement shall be supplied in triplicate and all drawings architectural or other services/utilities (internal and external) would be supplied by the Consultant as required for submission to all the local bodies and other authorities plus sets required by the O IDC itself being not less than six sets of prints and one reproducible copy in the same size.

If there is any revision of any detail in any drawing for any reason same number of drawings shall be re-issued without any extra charge. All the drawings will become the property of the O IDC and it will have the right to use the same any where else but only at its own risk and responsibility.

The drawings cannot be issued to any other person, firm or authority, except to the associates and sub consultants of the Consultants or used by the Consultants for any other project. No copies of any drawings or

documents shall be issued to any one except the OI DC and/or his authorized representative.

4.0 CONSULTANTS RESPONSIBILITY:-

Consultants shall be responsible for

4.1 Planning Stage : - (2 weeks only)

- (a) Understanding the client's requirement.
- (b) Preparing preliminary conceptual scheme with design of individual units, cluster plan block plan, layout as per Master Plan / Building Byelaws and National Building Code or other IS Codes and norms applicable.
- (c) Revising the scheme to suit the client's need as and when required, no extra will be paid for the same.
- (d) Preparing preliminary estimates.
- (e) Preparing specifications, highlighting the cost effectiveness and feasibility.
- (f) Revising the specifications to suit the various parameters required for successful execution of project.
- (g) Preparing model of the proposal.

4.2 Statutory Approval Stages: -

- (a) On approval of conceptual scheme from the client's, preparing drawings and other documents for submission to statutory authorities.
- (b) Liaison with various authorities and obtaining approvals.
- (c) Doing necessary corrections/amendments/modifications, if required, for approvals from Statutory Authorities.
- (d) Any modification at this stage shall be approved from OI DC before re-submitting to Statutory Authorities.

4.3 Tender Stage: - 3 Weeks

- (a) Preparation of detailed architectural, structural, services drawings and interiors including drawings, showing details of all utilities and services,

- internal and external including and incorporating all revisions and including details of specifications of all special items of work.
- (b) Obtaining approval of the employer to above and modification if considered necessary by the OI DC.
 - (c) To prepare drawings for obtaining approval of local and other authorities mentioned above and making any change required by them.
 - (d) Directing and coordinating the Architectural, structural engineering, surveying work, and prepare (with help of Engineers, Surveyors and other consultants, as necessary) complete working details, schedule, specifications and bill of quantities etc. to describe the whole project adequately for the purpose of taking OI DC's approval and of all the local bodies.
 - (e) Preparing and supplying bills of quantities, along with details of calculation of all items of work together with details of specification of all special items complete, with detail rate analysis & detailed architectural drawings, foundations drawings, detailed estimates on standard schedule based on market rates and norms of CPWD and tender documents to enable the OI DC to invite tenders

4.4 Construction Stage: - Till completion.

The Consultant would: -

1. Release such architectural, structural and services working drawings specification and details, which may be required for proper execution of the work.
2. Obtain OI DC's approval for any material deviation in design or cost, as in the working drawings, schedules and specifications from the approved scheme.
3. Check and approve shop drawing submitted by contractors, if any
4. Give necessary periodic supervision and inspection as and when required by the Employer to verify that the works are being executed generally in accordance with the working drawings and as per architectural concept and best engineering practices be adopted.
5. Advise OI DC on changes, if necessary, for technical reasons.
6. Preparation & submission of completion drawings and as-built drawings.

7. Shall obtain occupancy certificates and necessary NOC from local statutory authorities.
- 4.5 The architect will be responsible for soundness of the structure in respect of correctness of structural designs of all parts in case any damage occurs or is likely to occur due to defective design, corporation authority will be entitled remove the architect from the project.
- 4.6 Architect will be responsible for the correctness of the quantity mentioned for each items in the estimate. In case excess of more than 10% occurring of the item of cement, concrete, steel reinforcement, structural steel trusses (Without any increase in area in plan and section). The architect will be liable to be removed from the panel of architect.

5.0 Payment of Remuneration

- 5.1 The OI DC agrees to pay the _____% fees to Consultant for the Professional services rendered by him as decided by authority of OI DC :-
(Not to be quoted here, to be quoted in as per Annexure (VIII))
- 5.2 For the purpose of calculation of fee, the cost of work as referred shall exclude the followings:
 - (a) Cost of land
 - (b) Cost of any services which are not designed or planned by the Consultant or unapproved by OI DC.
 - (c) Cost of any anfractuons of work demolition etc.
 - (d) All payments made to local bodies.
 - (e) Cost of overheads and administrative expenses, advertisements of the OI DC.
- 5.3 The actual cost of construction shall include entrusted services on admissible items subject to a ceiling of cost of approved preliminary estimate or the approved revised preliminary estimate where such revision was considered necessary. In the event of authorized changes in the scope of work leading to recasting of the said estimate, the ceiling shall be based on the cost including such extra cost of the approved modifications or the actual cost of

construction of such work including modifications whichever is lower. The schedule of payment at various stages is as per clause (6).

- 5.4 Service tax as applicable shall be paid to the Consultants by the O IDC.
- 5.5 The above fee at clause (5.1), is inclusive of fees payable by the Consultant to any other sub Consultant and associated consultant and nothing extra shall be payable by the O IDC.
- 5.6 The O IDC shall pay the expenditure on any outstation visit for the purpose of the project, if so desired specifically by the O IDC, restricted to TA &DA as admissible to the officers of the O IDC on production of TA Bills.
- 5.7 The Consultants shall have to make all arrangements for any other facilities required by his staff at his own cost.
- 5.8 The Compensations of Rs.2000/- per default shall be recovered by the O IDC from the Consultant's senior representative for not attending prefixed meetings for discussions, assistance to O IDC in completing the project. Provided that no such compensation will be recoverable, if in the opinion of the Executive Engineer of O IDC that such failure to attend the meeting was for reason beyond the control of the Consultants.
- 5.9 The fee shall be finally paid on the basis of Preliminary Estimate or revised Preliminary estimate or actual cost whichever is lower.

6.0 STAGE OF PAYMENT :-

For each of the services in the scope of the architect shall be paid in the following stages consistent with the work done plus reimbursable expenses as agreed upon, payments made to the Architect are on account and shall be adjusted against the final fees payable.

PRELIMINARY STAGE:-

STAGE :1

On submitting conceptual designs payable and preliminary estimates of costs. 10% of the total fees

STAGE :2

On submitting the final preliminary payable less drawings/ designs and study model already made. along with modified estimates of cost 20% of the total fees less payment

STAGE :3

a) On incorporating clients suggestions and submitting preliminary drawings for obtaining approval from client/ statutory Bodies. Working drawing stage. 30% of the total fees payable less payment already made
b) Upon client's/ Statutory approval necessary for commencement of construction, made a wherever applicable. 35% of the total fees payable less payments already at Stages 1 to 3a.

STAGE :4

During preparation of basic working drawings and details sufficient for preparing already made. item wise estimates of costs. 45% of the total fees payable less payments

STAGE :5

On submitting detail specifications, bill of less quantities, detailed, architectural working made.

55% of the total fees payments already

drawings, structural and Services designs together with estimates of cost sufficient to invite tenders and on submission of draft tender documents and on inviting, receiving and analyzing tenders, advising client on appointment of contractors.

STAGE : 6

a) On submitting working drawings and details required for commencement of made at work at site.

65% of the total fees payable less payment already Stages 1 to 5.

b) (i) On completion of 20% of the work

70% of the total fees payable less payment already made at stage 1 to 6a.

(ii) On completion of 40% of the work

75% of the total fees payable less payment already made at stage 1 to 6b(i)

(iii) On completion of 60% of the work

80% of the total fees payable less payment already made at stage 1 to 6b (ii)

(iv) On completion of 80% of the work

85% of the total fees payable less payment already made at stage 1 to 6b (iii).

(v) On virtual completion

90% of total fees payable less payment already made at stage 1 to 6b (iv).

STAGE : 7

On submitting completion report and less drawings for issuance of completion / occupancy certificate by statutory authorities,

100% of fees payable payment already made at various stages and retainer.

wherever required and on issue of as built drawings

Note:-

1. Taking into account the estimate cost of the various item involved prorates payment may be made on the basis of the progress of services on these items of works rendered during each stage mentioned above.
2. The balance 5% will be payable after the receipt of the completion certificate. In case of any dispute raised by the Consultants with regard to the work for which the arbitration is sought, until such time the arbitration proceedings are concluded.

7.0 Addition and Alteration

- 7.1 The O IDC shall have the right to request in writing changes, additions, modifications or deletions in the design and drawing of any part of the work and to request in writing additional work in connection therewith and the Consultants shall comply with such request. If the O IDC deviates substantially from the original scheme which involves for its proper execution extra services, expenses and extra labour on the part of the Consultants for making changes and additions to the drawings specifications or other documents due to rendering major part or the whole of his work in fractious and the Consultants may then be compensated for such extra services and expenses on quantum merit basis at percentage applicable under this agreement and to be determined mutually unless such changes, alterations are due to Consultants own omission and/or discrepancies including changes required by Consultants of all internal, external utilities and services, the decision of the O IDC shall be final on whether the deviations and additions are substantial as requiring any compensation to be paid to the Consultants. However for the minor modification or alteration which does not affect the entire design planning etc. no amount will be payable.

- 7.2 If it is found after call of tender that the acceptable tender is not within the amount Sanction then the Consultants shall if so desired by the O IDC take steps to carry out necessary modifications in the design and specification to see that tendered cost does not exceed the corresponding provision in the Preliminary estimate by more than 5%. The Consultants shall not be paid anything extra for such modification.
- 7.3 The Consultants shall not make any deviation, alterations, additions to or omissions from the work shown/described and awarded to the contractor except through and with prior approval of the Engineer-in-Charge in writing.

8.0 Time Schedule

Commencement of work: The date of commencement of work will be considered on 10th day after the date, the Consultants sign the agreement.

- 8.1 Completion of various services mentioned in Clause 4.1 to 4.4 from the date of commencement excluding time taken by the local bodies after confirmation of complying with all requirements and furnishing certified copies of site plan shall be completed within the stipulated time.
- 8.2 This time must be strictly observed by the Consultants and shall be deemed to be in essence of the contract on the part of the Consultants. The work shall (throughout the stipulated period of contract) be processed with all diligence and in the event of failure of the Consultants to complete the work within time schedule as specified above or subsequently notified to him the Consultants shall pay as compensation amount equal to $\frac{1}{4}$ (one fourth) percent of total fee payable to the Consultants per day the work remains unfinished after specific date subject to maximum of 10% (Ten percent) of total fees.

9.0 Abandonment of work

If the Consultants abandons the work for any reasons whatsoever or becomes incapacitated from acting as Consultants as aforesaid, the O IDC may make full use of all or any of the drawings prepared by the Consultants

and that the Consultants shall be liable to pay such damages as may be assessed by the OI DC-

Provided, however, that in the event of the termination of the agreement being under proper notice as provided in the clause hereinafter, the Consultants shall be entitled to all such fee for the services rendered and liable to refund any excess payment made to him over/and above which is due to him in accordance with the terms of this agreement, for the service rendered by him till the date of termination of the agreement.

10.0 Termination

That this agreement may be terminated at any time by either party upon giving one month's notice to the other and in the event of such termination, the Consultants shall be entitled to all such fee for the services rendered and liable to refund the excess payment, if any made to him over and above what is due in terms of this agreement on the date of termination and the OI DC may make full use of all or any of the drawings prepared by the Consultants. The determination of to entitle fees shall be as determined by OI DC which will be final & binding.

11.0 Arbitration

In the event of any dispute between the parties hereto arising out of or in any way touching or concerning this agreement (except those the decision where of is otherwise herein before provide for), the same shall be referred to the sole arbitration of any person appointed by the MD, OI DC or in case his designation is changed or his office is abolished, to the sole arbitration of any person nominated by the officer, who for the time being, is entrusted whether or not in addition to other functions of the by whatever designation such officer may be called. It will be no objection to any such appointment that the arbitrator so appointed is a Government Servant, that he had to deal with the matter to which this agreement relates and that in the course of his duties as such Government Servant he had expressed views on all or any of the

matter in dispute or difference. The award of the arbitrator so appointed shall be final and binding on the parties.

11.1 Law of Contract

The contract shall be interpreted and have effect in accordance with the Law of India and so suit or other proceeding relating to this contract shall be filed or taken by the contractor in any court of Law except in a court of Competent jurisdiction in UT of Daman, Diu and Dadra and Nagar Haveli.

12.0 Determination or Recession of Agreement

The OI DC without any prejudice to its right against the Consultants respect of and delay by notice in writing absolutely determine the contract in any of following cases:-

- 12.1 If the Consultants being a firm/company shall pass a resolution or the court shall make any order that the firm/company shall be wound up or if a receiver or a manager on behalf of the creditor shall be appointed or if circumstances shall arise which entitle the court or creditor to appointed receiver or a manager or which entitles the court to make up a winding order.
- 12.2 If the Consultants is in breach of any of terms of agreement, or does not match with the progress of work.
 - 12.2.1 To determine or rescind the agreement
 - 12.2.2 To engage other Consultants to carry out the balance work debiting the Consultants the excess amount if any so spent.

13.0 Document to be submitted along with offer

- 13.1 Documents as mentioned in the Tender Notice along with conceptual proposal with Financial Bid.
- 13.2 Applicant's data in prescribed format as per Annexure I TO VII.
- 13.3 Any other relevant data to prove competence & EMD in prescribed mode.

13.4 The applicant should give their acceptance of all terms and conditions along with eligibility criteria documents by signing each page of the documents.

13.5 The initial submission will consist of following-

- Layout plan.
- Detail plan of each floors.
- Elevation & section Drawings.
- Site development details.
- Infrastructure facility details.
- 3-Dimentional views in Power point presentation.
- Cost of project on PAR basis including cost of sanitation & plumbing, Electrical works mechanical equipments, site development, and landscaping, interior works etc.

The envelope should mentioning **“DESIGN COMPETITION FOR CONSTRUCITON OF HELIPORTS UNDER THE SCHEME OF PRODUCT/ INFRASTRUCTURE DEVELOPMENT FOR DESTINATION AND CIRCUIT”**.

NOTE: - The Bidder shall bear all costs associated with the preparation and submission of its tender, and the Tendering Authority shall in no case be responsible or liable for these costs, regardless of the conduct or outcome of the tendering process.

14.0 Guarantee

The Consultants shall agree to re-design at his cost any portion of his engineering design work & repair, re-habitats or remedial measures as its cost, which due to his failure to use a reasonable degree of design skill, shall be found defective within one year from the date of Completion.

The OI DC shall grant right of access to the Consultants of these portions of the work claimed to be defective for inspection.

In case of failure of the consultant to the above, O IDC would attend to it at the risk of cost of the consultant.

The O IDC may make good the loss by recovery from the dues of the Consultants in case of failure to comply with the above clause.

15.0 Security Deposit:-

An amount equivalent to 5% of the total amount payable to the Consultant shall be deducted progressively from each bill towards security deposit for fulfilling the terms and conditions of contract faithfully and honestly. The security deposit will be re-funded after completion of the guarantee period (clause 14.0)

16.0 Technical Audit:-

- 16.1 The Consultants shall assist O IDC in evaluating the tenders preparing market rate justification and selection of contractors /vendors.
- 16.2 The consultants shall random only check the samples of materials through Laboratory. (the facility for lab tests shall be provided by Contractors/client free of cost and field test)
- 16.3 The Consultants shall assist O IDC in interpretations of extra items / substitute items; give recommendations on any difference of opinion regarding unconventional materials & technologies and their analysis.
- 16.4 The consultant shall give certificate regarding structural stability of the design.
- 16.5 The consultant shall ensure that the building has been designed as earthquake resistant building and shall issue a certificate in this respect.

17.0 General

- 17.1 The Consultants shall be fully responsible for the technical soundness of the work including those of the specialists engaged, if any by him and also ensure that the work is carried out generally in accordance with drawings, specifications and his conception.
- 17.2 The OI DC will have the work of Consultants and/or his sub-consultants supervise/inspected at any time by any other person nominated by OI DC who shall be at liberty to examine the records, check estimates and designs.
- 17.3 The appointment of OI DC's own supervisory staff, if any, does not absolve the Consultants of his responsibility of general supervision. The Consultants shall be responsible for design of structures and all provision/services of the work entrusted to him so as to satisfy requirement.
- 17.4 It is hereby agreed between the parties that the stamp duty payable under the law in respect of this agreement shall be borne by the Consultants.

In witness whereof the parties hereunder have set their hands and seals the day and year first above written.

NAME OF WORK:- DESIGN COMPETITION FOR HELIPORTS UNDER HE SCHEME OF PRODICT/INFRASTRUCTURE DEVELOPMENT FOR DESTINATION AND CIRCUIT.

PLANNING DATA

- Site Plan :- Enclosed
- Soil test report :- -----
- Area of Plot :- _
- G.F. coverage/FAR/Density :- As per local Regional Development Control Rules 2000-2020 of Country and Town planning Department of D & NH

- Codal Requirements for Building:- and National Building Code – 2005
As per local Regional Development Control Rules 2000-2020 of Country and Town planning Department of D & NH and National Building Code – 2005
- Accommodation Required: - Enclosed

Note:-

The planning should be done taking account the living conditions, climate and availability of local materials and acceptability by occupants and as per the latest reveling local rules and regulation.

Facilities to be provided in Construction of Heliports

1. Construction of Helipad.
2. Fencing & Parking.
3. Construction of Heliport Building consisting of a passenger lounge, toilets & office Room.
4. Approximate area required for construction of Heliport is 5000 sq.mt.

INSTRUCTIONS TO TENDERERS FOR PRE-QUALIFICATION

- 10.0 Intending Tenderers are required to submit their applications in the prescribed format and with full particulars, giving details about their organization, experience, technical personnel in their organization and detailed address of the firm/works which will be kept confidential with tender fee of Rs 500 non refundable.
- 11.0 While deciding upon the pre-qualification of Architects, Consultant, and construction houses emphasis will be given on the ability and competence of applicants to do good qualities work within the stipulated time schedule.
- 12.0 Each page of the documents shall be signed. The documents shall be signed by person/persons on behalf of the organization having necessary authorization /Power of Attorney to do so.
- 13.0 If the space in the Performa is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating therein the part of the Performa and serial number. Separate sheets shall be used for each part, and a proper reference with page number must be indicated in the main form of application. The applicant should, however, enclose the application form collected from the OI DC along with the application.
- 14.0 Applications containing false and/or inadequate information will be summarily rejected.
- 15.0 While filling up the application with regard to the list of important projects completed or on hand, the applicants shall include projects relating planning

- designing, tendering, construction supervision of similar work and shall mention major features of work with documentary evidence. Photographs & video of same if available to be supplied.
- 16.0 Clarifications, if any required, may be obtained from office of Executive Engineer, Omnibus Industrial Development Corporation Ltd, Srv. No. 35, Somnath, Nani Daman. If found necessary a committee may visit the site of work.
- 17.0 The minimum general Technical-qualification criteria shall be as stipulated on this Form. However, mere fulfillment of minimum eligibility criteria will not entitle Technical-qualification as Technical-qualification will be done after taking into account various parameters including receipt of satisfactory reports from clients and assessed by the corporation.
- 18.0 Consultants are requested to visit the site before submitting the application to acquaint themselves with the site conditions.
- 19.0 Applicants shall furnish documentary evidence / certificates in support of their claim of work undertaken and work in hand, failing which the application will be liable for rejection.
- 20.0 Decision of the OI DC in regard to pre-qualification of contractors shall be final & binding. The OI DC reserves the right to reject any or all Offers without assigning any reason thereto.
- 21.0 **Earnest Money Deposit (EMD):-** The **EMD of Rs. 5,000/-** in the form of FDR/DD of any Nationalized Bank/ Scheduled bank/ reputed foreign bank drawn in favour of Executive Engineer OI DC along with the Technical Bid. Tender forms unaccompanied by prescribed EMD will be rejected. Unsuccessful Bidder's Earnest Money Deposit shall be discharged / returned & the successful Bidder's Earnest Money Deposit shall be converted as security deposit. The Earnest Money Deposit shall be forfeited, if the successful Bidder fails:-
- 21.1 To sign the contract form in accordance with the terms and conditions

(ii) To furnish performance security/security deposit as specified in this tender

Minimum Pre-qualification Criteria

1. The Architects, Consultant, and engineering consultancy shall have minimum 5 years experience in the field of executing similar projects relating planning, designing, tendering, construction supervision and executed at least two such projects in past 5 years. The individual should be registered with Council of Architecture. In case of company, any one partner or director should be registered with COA
2. Who have proven track record of successful completion of similar projects.
3. Who have been acclaimed/recognized with National / International Awards / Competition / appreciations from recognized Institutes /Associations / Govt. Agencies / PSU's etc.
4. The technical set up with adequate organizational structure shall consist of skilled staff having knowledge and experience to supervise, Architects, Civil Engineers, competent structural engineers, Electrical Engineers, Plumbing Engineers to execute work of such nature and magnitude.
5. The firm must have proper established office with well-qualified Engineering and Technical staff on their rolls and facility of computer-aided backup. The firm should have a proper office infrastructure.

ANNEXURE – I

Applicant’s Basic Information

1.	Name of the Applicant and address of the Registered office.	
2.	Year of establishment (Enclose documentary evidence)	
3.	Type of the organization (Whether sole proprietorship, Partnership, Private Ltd. Or Co-operative body etc.)	
4.	Name of the Proprietor/Partners/Directors of Applicant with address and phone Numbers.	
	(a)	
	(b)	
	(c)	
	(d)	
5.	Details of registration – Whether Partnership firm, Company, etc. Name of Registering Authority, Date and Registration number.	
6.	Whether registered with Council of Architecture. In case of company, any one partner or director should be registered with COA and since when? (Enclose copies of Registration Certificates)	
7.	No. of years of experience in the relevant field.	
8.	Address of office through which the proposed work will be handled and the name & designation of the officer in charge.	
9.	Adequate and satisfactory evidence to indicate financial capacity of the Applicant to undertake the said works with names of Bankers and their full addresses. (Solvency certificate from a bank & Income tax clearance certificate should be attached).	
10.	Yearly turnover of the Organization during last 4 years. (year wise) (Enclose copy of audited Balance Sheet)	

- Give reference of two Respectable Officers with Designations from Govt., /Semi Govt., /Public Sector Corporation Office with address and phone numbers, who may be in a position to advise and confirm the OI DC about the ability, competence and capability of your organization.

ANNEXURE – III

Applicant’s experience

In planning, designing, tendering, construction supervision of Similar projects.

Sr. No.	Name & address of client	Name of the project	Type of Building	Brief Description	Cost of project excluding land	Covered Area (In Sqm.)	Date of Start & completion	Present stage of work Whether work was left incomplete or contract was terminated from either side. Give full details	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.

Note :-

- Please use separate sheets
- Completion certificate from clients to be enclosed along with this Performa in serials.
- Name & full postal address of the Client. Also indicate whether Govt. or Private Body with full postal address,
- Give reference of two Respectable Officers with Designations from Govt., /Semi Govt., /Public Sector Corporation Office with address and phone numbers, who

may be in a position to advise and confirm the OI DC about the ability, competence and capability of your organization.

ANNEXURE – IV

List of important works IN HAND with special reference to Planning, designing, tendering and construction supervision

Sr. No.	Name & address of client	Name of the project	Type of Building	Brief Description	Cost of project excluding land	Covered Area (In Sqm.)	Date of start & completion	Present stage of work Whether work was left incomplete or contract was terminated from either side. Give full details	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.

Note :-

- Please use separate sheets
- Completion certificate from clients to be enclosed along with this Performa in serials.
- Name & full postal address of the Client. Also indicate whether Govt. or Private Body with full postal address,
- Give reference of two Respectable Officers with Designations from Govt., /Semi Govt., /Public Sector Corporation Office with address and phone numbers, who may be in a position to advise and confirm the OI DC about the ability, competence and capability of your organization.

ANNEXURE – V

Any Civil Suit/litigation /Arbitration arisen in the contracts executed.

Sr. No.	Name & address of client	Name of the project	Type of Building	Brief Description	Cost of project excluding land	Covered Area (In Sqmt.)	Date of Start & completion	Present stage of work Whether work was left incomplete or contract was terminated from either side. Give full details	Brief detail of litigation
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.

Note :-

- Please use separate sheets
- Status Certificate from clients to be enclosed along with this Performa in serials.
- Name & full postal address of the Client. Also indicate whether Govt. or Private Body with full postal address,
- Give reference of two Respectable Officers with Designations from Govt., /Semi Govt., /Public Sector Corporation Office with address and phone numbers, who may be in a position to advise and confirm the OI DC about the ability, competence and capability of your organization.

ANNEXURE – VI

Technical personnel and special experience.

List of your technical personnel, giving details about their technical qualifications & experience including that in your establishment.

Sr. No.	Name	Age	Qualifications	Experience	Nature of works handled	Name of the such projects handled with cost of the project	Date from which employed in your organization	Indicate special experience such as Adv. Management techniques, ISO Certificate etc.
1.	2.	3.	4.	5.	6.	7.	8.	9.

NOTES:

1. Information has to be filled up specifically in this format. Please do not write remark "As indicated in Brochure / as enclosed' unless unavoidable.
2. If any relevant data concerning the Group of Companies to which the Applicant belongs is desired to be given, the same shall be given separately in a supplementary sheet.

ANNEXURE – VII

List of Awards/distinctions/competitions won
(Particularly related in planning, designing, tendering, construction supervision)

Sr.No.	

Note :-

- Please use separate sheets.
- Awards/distinctions/competitions certificate from issuing authority to be enclosed along with this Performa in serials.
- Name & full postal address of issuing authority. Also indicate whether Govt. or Private Body with full postal address and phone numbers,

ANNEXURE –VIII

FINANCIAL BID

NAME OF WORK: - “DESIGN COMPETITION FOR CONSTRUCTION OF HELIPORTS UNDER THE SCHEME OF PRODUCT/INFRASTRUCTURE DEVELOPMENT FOR DESTINATION AND CIRCUIT”.

I offer to undertake consultancy work as per term & conditions described in

Notice Inviting Quotation: @%age on cost of project.

(Signature of Consultant)

_____ To be filled by the bidder



TENDER DOCUMENT FOR THE “DESIGN COMPETITION
OF CONSTRUCTION OF HELIPORTS UNDER THE
SCHEME OF PRODUCT/INFRASTRUCTURE
DEVELOPMENT FOR DESTINATION AND CIRCUIT”.

Issued To:- _____

CLIENT

The Executive Engineer,
Omnibus Industrial Development Corporation of Daman and Diu
and Dadra and Nagar Haveli Ltd,
Plot No-35,
OIDC-Corporate office,
Somnath, Daman-396210.

Signature of Tenderer.



**OMNIBUS INDUSTRIAL DEVELOPMENT CORPORATION OF
DAMAN & DIU AND DADRA & NAGAR HAVELI LIMITED**

Corporate Office, Plot No 35, Near Fire Station, Somnath,
NaniDaman-396210

MEMORANDAM OF BRIEF

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Name of Work:- "Design Competition for the Construction of Heliports under the scheme of product/infrastructure development for destination and circuit.

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