



**OMNIBUS INDUSTRIAL DEVELOPMENT CORPORATION OF
DAMAN & DIU AND DADRA and NAGAR HAVELI LIMITED.**

Corporate Office, Somnath, Nani Daman 396 210.

Tel: (0260) 2241120, 2244731. Fax:- (0260) 2241108.

No.OIDC/2/E.E.depu./225/2014/700

Date:- 10/12/2015

VACANCY CIRCULAR

One post of **Executive Engineer (Civil) in the payband Rs.15600 – 39100 with Grade pay Rs.6600** is to be filled up **by transfer on deputation** initially for a period of one year which may be extended as per the rules. The criteria for eligibility for appointment of Executive Engineer is by transfer on deputation of official from the office of the Central/State Govts./Union Territories/Autonomous bodies/Public Undertaking; and

- a) Holding analogous post
OR
b) With five years of regular service in the post in the Pay Band Rs.9300 – 34800 with grade pay Rs. 5400 or equivalent
OR
c) With seven years of regular service in Payband Rs.9300 – 34800 with grade pay of Rs.4600/- or equivalent in the parent cadre department;

AND

Possessing Degree of B. E. (Civil)

(The Department Officer in the feeder category who is in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall be not eligible for consideration for appointment by promotion)

Bio – Data proforma can be downloaded from the website www.oildc.nic.in & www.daman.nic.in Interested candidates may forward their application in prescribed proforma attached herewith alongwith copies of all testimonials, etc **through proper channel** to Chief General Manager, OI DC at OI DC's Corporate Office, Somnath, Nani Daman – 396210 for consideration **latest by (Friday) 15th January' 2016.**

The Corporation reserves the right to reject or relax any condition without assigning any reason.

Sd/-
Chief General Manager

BIO DATA PRO FORMA

1. Name and Address in Block letters. :
2. Date of Birth (in Christian era) :
3. Date of retirement under Central/ State Government Rules. :
4. Educational Qualifications :
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

| | | |
|------------------|--|--|
| | Qualifications/ Experience required | Qualifications/Experience possessed by the officer. |
| Essential | (1) | |
| | (2) | |
| Desirable | (1) | |
| | (2) | |

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post
7. Details of Employment in chronological order, Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

| Office/Institution/ Organization | Post held | | List of Pay and last basic pay | Nature of duties |
|-------------------------------------|-----------|----|-----------------------------------|------------------|
| | From | To | | |
| | | | | |

8. Nature of present employment (i.e.) :
ad hoc, temporary or permanent
9. In case the present employment is held on deputation/contract basis, please state....
(a) The date of initial appointment :
(b) Period of appointment on deputation/contract :
(c) Name of the parent office/organization to which you belong. :
10. Additional details about present employment :
Please state whether working under:
(a) Central Government
(b) State Government
(c) Autonomous Organizations
(d) Government Undertakings
(e) Universities.
11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. :
12. Total emoluments per month now drawn. :
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient. :
14. Whether SC/ST/OBC.
15. Remarks.

Date

Signature of the Candidates.
Address:

To be certified by the Employer / Forwarding Authority.

Certified that the particulars furnished by the Applicant have been verified with reference to his service records and found correct. No Vigilance / disciplinary proceedings either pending or contemplated against the Officer.

Signature of the Employer/
Forwarding Authority with
Office Seal.

Dated:-